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Kutztown University Curriculum Committee

9-25-2014

UCC Minutes September 25, 2014

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KUTZTOWN UNIVERSITY UNIVERSITY CURRICULUM COMMITTEE

Minutes of September 25, 2014

J. Walker called the meeting to order stating that there was a quorum.

PRESENT: Ellesia Blaque, Jessica Burns (Graduate Student Representative), Sue Czerny, Helen Hamlet, Julia Hovanec, Soojin Kim, Diane King, Karen Kresge, Louise Male (substitute for Michelle Hughes), Kylee Robert (Undergraduate Student Representative), Randy Schaeffer, Marilyn Stewart, John Vafeas, John Walker, Carole Wells

ABSENT: Marilyn Stewart

ALSO IN ATTENDANCE: Andy Arnold, Christine Atiyeh, Chris Bloh, Kerri Cebula, Cara Cotellesse, Denise Darrah, Bethany French, Michael Gabriel, Michelle Kiec, Lynn Kutch, Pat Lutz, Deb Lynch, Brian Meares, Todd Rober, David Rogers, Steven Schnell, Peg Speirs, John Stanley, and Anne Zayaitz

GENERAL ANNOUNCEMENTS

J. Walker served as a substitute chair for R. Schaeffer to begin the meeting, until R. Schaeffer arrived. J. Walker stated that there will be a continuation meeting if needed on Thursday, October 2, 2014, in SUB 312 at 11 a.m.

C. Wells presented several general announcements to the committee. The first one was about the coming change to the course numbering system university-wide, and that all numbering changes will be coming to UCC, probably beginning in December. The major change to the numbering system is that the university is converting from using a prefix and 3 digits for a course number to using a prefix and 4 digits for course numbers. One of the main reasons for this conversion is that there are several departments that are running out of numbers for new courses under the current numbering system.

The second item Dr. Wells brought to the committee's attention was about major check sheets. She mentioned that updated check sheets will be uploaded to a SharePoint site that Holly Fox and her team is working on, so that there is one repository available online that will have the most current version at all times, with Brian Meares currently the only one with editing privileges on the site. The goal for this is to have one location that departments, students, community colleges, etc. can access to find the check sheets with the requirements for each major. The administration is also encouraging that the changes to check sheets need to be limited, and that programs should have limits, such as a change can only be made 2 years after the previous program change. This is to keep there from being too many major program versions running concurrently, which adds confusion for both students and faculty.

The third item that Dr. Wells brought up for announcement was the planned move by the administration to move UCC to a paperless curriculum system by January 2015. Currently, this is in discussion and development, but the plan is to utilize SharePoint sites with security levels and provide access to the committee members to each proposal and the agenda each month. Tammy Becker in the Provost's Office has created a fillable .pdf version of the UCC cover sheet. This would allow the university to eliminate paper waste from the curriculum process. There is discussion of the possibility of purchasing laptops for some committee members to use, if there is a need. D. King noted that the COE college curriculum committee is already utilizing SharePoint for their needs, and H. Hamlet noted that despite the hesitation, it has worked out well for their committee. This

move will enable more preparation prior to the meeting for committee members, since there will not be paper in front of the members at the meeting. The plan is to use projecting equipment so the committee can review proposals as necessary at the meeting, but each member will not have paper in front of them to page through at the meeting. This may require changing rooms to find a better configuration for all members to see what is being discussed.

MINUTES

It was moved by H. Hamlet, seconded by J. Vafeas, to approve the minutes from April 24, 2014. MOTION PASSED.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Election of Officers

It was moved by J. Walker, and seconded by D. King, to nominate S. Czerny for the office of Secretary. It was moved by C. Wells, and seconded by H. Hamlet, to close nominations. MOTION PASSED. S. Czerny was elected to serve as Secretary.

It was moved by S. Czerny, and seconded by D. King, to nominate J. Walker for the office of Vice-Chairperson. It was moved by K. Kresge, and seconded by S. Kim, to close nominations. MOTION PASSED. J. Walker was elected to serve as Vice-Chairperson.

It was moved by K. Kresge, and seconded by H. Hamlet, to nominate R. Schaeffer for the office of Chairperson. It was moved by J. Walker, and seconded by D. King, to close nominations. MOTION PASSED. R. Schaeffer was elected to serve as Chairperson.

College of Business

Current #: COB 1408
Course: Course Revision: FIN 354, Investments, Spring 2015
Proposal: Change in course description and course syllabus.
Comments: L. Male noticed that it appeared to also include a change in prerequisites. J. Walker stated that it should only have FIN 350 as a prerequisite.

It was moved by D. King, and seconded by J. Walker, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1416
Course: Course Revision: MKT 320, Marketing Management, Spring 2015
Proposal: Change in course description and syllabus, and change in course prerequisites.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1425
Course: Course Revision: SPT 366, Personal Fitness Trainer, Spring 2015
Proposal: Change in course prerequisites.
Comments: S. Kim was present to speak to this proposal.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1426
Course: Course Revision: SPT 290, Fundamentals of Sport Law, Spring 2015
Proposal: Change in course description and course syllabus.
Comments: K. Cebula was present to speak to this proposal. It was noted that the new syllabus should be placed before the old syllabus in the proposal. J. Walker noted that the resources had an item out of order alphabetically.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

College of Education

The following proposals were moved by D. King, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

- COE 1436 New Course: SPU 433, Characteristics and Etiology of Autism Spectrum Disorders, Winter 2015
Proposal: Addition of course to the Master Course Listing.
Comments: D. Lynch and C. Bloh were present to speak to this proposal. The committee agreed to change the prerequisites to “permission of instructor” in order to control those who enter the course and make sure they are taking it as part of the Autism Endorsement. The committee agreed to change the effective date from Spring 2015 to Winter 2015.
- COE 1437 New Course: SPU 434, Applied Behavior Analysis, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: D. Lynch and C. Bloh were present to speak to this proposal.
- COE 1438 New Course: SPU 435, Assessment and Instructional Interventions for Individuals with Autism Spectrum Disorders, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: D. Lynch and C. Bloh were present to speak to this proposal.
- COE 1439 New Course: SPU 436, Practicum with Students with ASD: Collaboration with Families, Agencies and the Community, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: D. Lynch and C. Bloh were present to speak to this proposal.
- COE 1452 New Program: Autism Endorsement, Spring 2015
Proposal: Addition of new program to the catalog.
Comments: D. Lynch and C. Bloh were present to speak to this proposal.

Current #: COE 1440
Course: Course Revision: EDU 503, Thesis, Spring 2015
Proposal: Change in course description and syllabus, and change in course credit hours, clock hours, and LHE.
Comments: The course title on the proposal was corrected to “Thesis” from “Thesis for the Master’s Degree.”

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: COE 1441
Course: New Course: EDU 120, Hip Hop and Multicultural Education, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: There was discussion on whether or not Hip Hop was being taught and how, and D. King explained that the purpose of the course is to teach how to use Hip Hop as an educational tool and to use it in teaching methods.

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1447
Program: Program Moratorium: M.Ed. Student Affairs in Higher Ed. College Counseling, Fall 2014
Proposal: Change in program status to place into moratorium

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1448
Course: Course Revision: SPU 514, Standards-Aligned Instruction for Students with Disabilities in Inclusive Classrooms, Spring 2015
Proposal: Change in course title, and change in course description and course syllabus.
Comments: D. King was present to speak to this proposal. L. Male asked if it was correct to have this course have no prerequisites and be available to any student, and D. King replied that it was, and that this is a foundational course within the program.

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by H. Hamlet, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

COE 1449 Course Archive: SPU 324, Psychology of the MPH, Fall 2014
Proposal: Change in course status to archive.
Comments: D. Lynch was present to speak to this proposal.

COE 1450 Course Archive: SPU 329, Arts and Crafts for the Atypical, Fall 2014
Proposal: Change in course status to archive.
Comments: D. Lynch was present to speak to this proposal.

COE 1451 Course Archive: SPU 415, Exceptional Students in Regular Classroom, Fall 2014

Proposal: Change in course status to archive.

Comments: D. Lynch was present to speak to this proposal.

Current #: COE 1455

Course: Course Revision: ELU 331, Teaching and Assessing Literacy for Middle Level Learners, Spring 2015

Proposal: Change in course title, and change in course description and course syllabus.

Comments: D. Darrah and P. Lutz were present to speak to this proposal. J. Walker noted that there were references listed out of order. There was concern about listing teacher candidacy as a prerequisite since this is not tracked through the myKU system at this time.

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: COE 1465

Course: Course Revision: ELU 344, Teaching and Assessing Social Studies for Middle Level Learners, Spring 2015

Proposal: Change in course description and course syllabus, and change in course prerequisites.

Comments: D. Darrah and P. Lutz were present to speak to this proposal.

It was moved by H. Hamlet, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1466

Course: New Course: ELU 347, Teaching and Assessing Mathematics for Middle Level Learners, Spring 2015

Proposal: Addition of course to the Master Course Listing.

Comments: D. Darrah and P. Lutz were present to speak to this proposal.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1467

Course: New Course: ELU 349, Teaching and Assessing Science for Middle Level Learners, Spring 2015

Proposal: Addition of course to the Master Course Listing.

Comments: D. Darrah and P. Lutz were present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1469
Course: New Course: COU 579, Practicum in Student Affairs in Higher Education, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: L. Male noted that there is a problem with the prerequisites, in that the myKU system does not track Area I and Area II courses and would not know what that means. R. Schaeffer noted that this appears to be a course revision, since the proposal keeps referencing an old course (COU 580) that this is going to be replacing, and questioned whether or not this was really a new course.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. It was moved by C. Wells, and seconded by J. Walker, to table this proposal. MOTION PASSED.

Current #: COE 1470
Program: Program Revision: M.Ed. Student Affairs in Higher Education, Spring 2015
Proposal: Change in major program requirements.
Comments: This proposal was withdrawn by the department.

College of Liberal Arts & Sciences

Current #: LAS 14145
Course: Course Archive: POL 373, Selected Topics in Political Science, Spring 2015
Proposal: Change in course status to archive.

It was moved by J. Walker, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15000
Program: Program Revision: History Program Revision, Fall 2015
Proposal: Change in major program requirements, change in concomitant program electives, and change in total program credit hours.
Comments: M. Gabriel, J. Stanley and A. Arnold were present to speak to this proposal. L. Male had a question about the maximum amount of credits allowed in major courses by PASSHE, and it was confirmed that the maximum amount is 42 credits. J. Walker noted that the old style version number should be removed from the check sheet. R. Schaeffer had a question about whether or not there is a listing of what qualifies as a US history course, European history course, non-Western history course, etc. M. Gabriel stated they would make sure a

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

ADJOURNMENT

It was moved by J. Vafeas, and seconded by K. Kresge, to adjourn the meeting at this point and continue on October 2, 2014. MOTION PASSED.

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of October 2, 2014

J. Walker called the meeting to order stating that there was a quorum.

PRESENT: Jessica Burns, Susan Czerny, Julia Hovanec, Helen Hamlet, Michelle Hughes, Soojin Kim, Diane King, Karen Kresge, Kylee Roberts, Marilyn Stewart, John Vafeas, John Walker, and Carole Wells

ABSENT: Randy Schaeffer, Ellesia Blaque

ALSO IN ATTENDANCE: Andrew Arnold, Christine Atiyeh, Jeanie Burnett, Cara Cotellese, Richard Courtney, Bethany French, Mike Gabriel, Greg Hanson, Patricia Kelleher, Michelle Kiec, Todd McFeely, Brian Meares, Todd Rober, David Rogers, Peg Speirs, and John Stanley

College of Education

Current #: COE 1443
Program: Program Revision: BS in Secondary Education Mathematics, Fall 2014
Proposal: Change in program concentration requirements, and change in program concentration electives.
Comments: Part of the reason for the change is adding statistics to the program at the suggestion of the NCATE review. C. Wells noted it was using an incorrect General Education check sheet, and recommended the department send an updated copy with a corrected check sheet.

It was moved by C. Wells, and seconded by H. Hamlet, to consider and approve this proposal. It was moved by D. King, and seconded by C. Wells, to table this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 15010
Course: Omnibus Course Revision: Syllabi Revision for HIS 368, 369, and 372, Fall 2015
Proposal: Change in course description and syllabus.
Comments: M. Gabriel was present to speak to this proposal. It was noted that the agenda needs correction: the first course number should be 368, not 360.

It was moved by C. Wells, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15011
Course: Course Revision: MAT 103, Fundamentals of Mathematics I, Spring 2015
Proposal: Change in course syllabus.

It was moved by D. King, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15012
Course: Course Revision: MAT 121, Math for Business/Info Sci; MAT 140, Stats, Spring 2015
Proposal: Change in course prerequisites.
Comments: D. King questioned if we could include two courses in a proposal like this, or if they should have been presented each as their own proposal. M. Hughes had a concern about the prerequisites, and was questioning if it would affect all majors who took the course, or only majors in the Math Department. She also questioned if there would be new checksheets coming from the department. There were no representatives from the Math Department present to answer these concerns.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. It was moved by J. Vafeas, and seconded by D. King, to table this proposal. MOTION PASSED.

Current #: LAS 15013
Course: Course Revision: MAT 260, Linear Algebra I, Spring 2015
Proposal: Change in course prerequisites.
Comments: M. Hughes had a concern about the prerequisites, and was questioning if it would affect all majors who took the course, or only majors in the Math Department. She also questioned if there would be new check sheets coming from the department. There were no representatives from the Math Department present to answer these concerns.

It was moved by S. Kim, and seconded by K. Kresge, to consider and approve this proposal. It was moved by C. Wells, and seconded by J. Vafeas, to table this proposal. MOTION PASSED.

Current #: LAS 15014
Course: Course Revision: MAT 301, Probability & Stats I, Spring 2015
Proposal: Change in course prerequisites.
Comments: M. Hughes had a concern about the prerequisites, and was questioning if it would affect all majors who took the course, or only majors in the Math Department. She also questioned if there would be new check sheets coming from the department. There were no representatives from the Math Department present to answer these concerns. M. Stewart was concerned about this being the only reason to hold up the course revisions from being approved, and asked for clarification as to how to word the prerequisites more clearly.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. It was moved by J. Vafeas, and seconded by C. Wells, to table this proposal. M. Stewart voted Nay. MOTION PASSED.

Current #: LAS 15015
Course: Course Revision: MAT 181, Calculus I, Spring 2015
Proposal: Change in course description, and change in course prerequisites.
Comments: J. Walker noted this also includes a change in the course prerequisites, and added that to the checks on the cover sheet.

It was moved by S. Kim, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15016
Course: Course Revision: MAT 291, Introduction to Graph Theory, Spring 2015
Proposal: Change in course number and prerequisites.
Comments: B. Meares noted the correct title for the course is “Introduction to Graph Theory.” Since no representatives were available from the department, the committee decided to retain the current course title, and correct the proposal cover sheets.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15019
Course: Omnibus Course Archive: NUR 310, NUR 370 Archive, Spring 2015
Proposal: Omnibus change in course statuses to archive.

It was moved by J. Vafeas, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15021
Course: New Course: GER 260, German Cinema in English, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: G. Hanson was present to speak to this proposal. B. Meares stated that the course number would be GER 260. J. Walker noted that some of the resources were out of order.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15023
Course: Omnibus Course Archive: Omnibus French Courses Archive, Spring 2015
Proposal: Omnibus change in course statuses to archive.
Comments: J. Walker noted that there was no reasoning provided for why the courses should be archived.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15026
Course: Omnibus Course Archive: Omnibus Russian Course Archive, Spring 2015
Proposal: Omnibus change in course statuses to archive.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15027
Course: Omnibus Course Archive: Omnibus Spanish Courses Archive, Spring 2015
Proposal: Omnibus change in course statuses to archive.

It was moved by H. Hamlet, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15028
Course: Course Revision: GEG 020, Elements of Cultural Geography, Spring 2015
Proposal: Change in course description and course syllabus.
Comments: R. Courtney was present to speak to this proposal. J. Walker noted that the references were out of order.

It was moved by J. Vafeas, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15037
Course: New Course: HIS 0XX, Selected Topics in History, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: A. Arnold was present to speak to this proposal. It was noted that most selected topics courses are 200-level and above, and that the course description mentions “lower expectations.” There was some concern over this phrasing. A Friendly Amendment was moved by J. Vafeas, and seconded by H. Hamlet, to call the course a freshman-level course, strike the clause describing expectations, and to not suggest a course number. MOTION PASSED.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15039
Course: Omnibus Course Archive: Omnibus CSIT Course Archive, Spring 2015
Proposal: Omnibus change in course statuses to archive.

It was moved by S. Kim, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15042
Course: Course Revision: BIO 440, Evolution, Spring 2015
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: It was noted by the committee that there is no old syllabus, because the department was unable to locate an old version of this syllabus.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15043
Course: New Course: CSC 120, Introduction to Creative Graphical Coding, Spring 2015
Proposal: Addition of course to the Master Course Listing.

It was moved by K. Kresge, and seconded by J. Hovanec, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 15045
Course: Course De-Archive: GEG 264, Medical Geography, Spring 2015
Proposal: Change in status to de-archive the course.
Comments: R. Courtney was present to speak to this proposal. It was noted that the action should be corrected from the agenda, this is a course de-archive, not a course revision.

It was moved by J. Vafeas, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 1446
Course: New Course: ARU 595, Graduate Seminar in Art Education, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: M. Stewart was present to speak to this course. M. Stewart noted that this does replace another course, and the coversheets were updated to reflect this.

It was moved by D. King, and seconded by M. Stewart, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1448
Program: Program Revision: M.Ed. Art Education, Spring 2015
Proposal: Change in major program requirements, change in major program electives, and change in major program credit hours.
Comments: B. Meares noted that the program number is not needed, but program code is GVPAART, and the effective date for the program will be Jan. 20, 2015.

It was moved by D. King, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1451
Course: New Course: CDE 356, Creative Coding, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: B. Meares noted that the course number will be 356.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. King, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

VPA 1501 New Course: CFT 021, Ceramics for Non-Majors, Spring 2015
Proposal: Addition of course to the Master Course Listing.

VPA 1502 New Course: CFT 031, Weaving for Non-Majors, Spring 2015
Proposal: Addition of course to the Master Course Listing.

VPA 1503 New Course: CFT 063, Enameling for Non-Majors, Spring 2015
Proposal: Addition of course to the Master Course Listing.

- VPA 1504 New Course: CFT 051, Wood Design for Non-Majors, Spring 2015
 Proposal: Addition of course to the Master Course Listing.
- VPA 1505 New Course: CFT 061, Fine Metals for Non-Majors, Spring 2015
 Proposal: Addition of course to the Master Course Listing.
- VPA 1506 New Course: CFT 041, Textiles & Material Studies for Non-Majors, Spring 2015
 Proposal: Addition of course to the Master Course Listing.

The following proposals were moved by D. King, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

- VPA 1507 Course Revision: CFT 121, Ceramics I, Spring 2015
 Proposal: Change in course syllabus, and change in course prerequisites.
 Comments: D. Rogers was present to speak to this proposal. It was noted that this proposal is also a change in course prerequisites.
- VPA 1508 Course Revision: CFT 141, Textiles & Material Studies I, Spring 2015
 Proposal: Change in course syllabus, and change in course prerequisites.
 Comments: D. Rogers was present to speak to this proposal. It was noted that this proposal is also a change in course prerequisites.
- VPA 1509 Course Revision: CFT 268, Enameling, Spring 2015
 Proposal: Change in course syllabus, and change in course prerequisites.
 Comments: D. Rogers was present to speak to this proposal. It was noted that this proposal is also a change in course prerequisites.
- VPA 1510 Course Revision: CFT 131, Weaving I, Spring 2015
 Proposal: Change in course syllabus, and change in course prerequisites.
 Comments: D. Rogers was present to speak to this proposal. It was noted that this proposal is also a change in course prerequisites.
- VPA 1511 Course Revision: CFT 161, Fine Metals I, Spring 2015
 Proposal: Change in course syllabus, and change in course prerequisites.
 Comments: D. Rogers was present to speak to this proposal. It was noted that this proposal is also a change in course prerequisites.
- VPA 1512 Course Revision: CFT 151, Wood Design I, Spring 2015
 Proposal: Change in course syllabus, and change in course prerequisites.
 Comments: D. Rogers was present to speak to this proposal. It was noted that this proposal is also a change in course prerequisites.

Current #: VPA 1513
 Course: New Course: TVR 369, Field/Post Production Practicum, Spring 2015
 Proposal: Addition of course to the Master Course Listing.
 Comments: C. Cotellese was present to speak to this proposal. The course number requested, TVR 378, is already in use by another course; B. Meares suggested open options, and C. Cotellese picked TVR 369 for this course. M. Hughes noted that the course also requested linking with two existing courses (TVR 358 and TVR 368), but that a course can only be linked with one other

course; C. Cotelleso chose to link the new course with TVR 358, and notify the Registrar's Office if students from TVR 368 are attempting to repeat for credit.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1514
Course: Course Revision: FAR/CSC 020, Computer Graphics, Spring 2015
Proposal: Change in course and deletion of cross listing.

It was moved by D. King, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1516
Course: New Course: ARH 318, Picturing Gender, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: B. Meares noted that the course number will be ARH 318.

It was moved by D. King, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by K. Kresge, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

VPA 1519 New Course: MUS 129, Recording Technology Survey, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal. The department decided not to create new MUC course prefixes at this time, so the course prefix and number were changed to MUS 129.

VPA 1520 New Course: MUS 292, Audio Engineering I, Spring 2015
Proposal: Addition of course to the Master Course Listing
Comments: T. Rober was present to speak to this proposal. The department decided not to create new MUC course prefixes at this time, so the course prefix and number were changed to MUS 292.

VPA 1521 New Course: MUS 315, Audio Engineering II, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal. The department decided not to create new MUC course prefixes at this time, so the course prefix and number were changed to MUS 315.

Current #: VPA 1522
Course: New Course: MUP 276, Popular Music Ensemble, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal. The committee agreed to change the prerequisites from audition to permission of the instructor. The proposed course number, MUP 260, is already in use, so the course number was changed to MUP 276.

It was moved by J. Vafeas, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. King, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

VPA 1523 New Course: MUP 275, Jazz Combo, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal. M. Hughes questioned if this course is being added to the newest program version only, or available to all program versions. T. Rober replied it would be available to all program versions.

VPA 1524 New Course: MUS 309, Advanced Jazz Improvisation, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal. M. Hughes questioned if this course is being added to the newest program version only, or available to all program versions. T. Rober replied it would be available to all program versions.

VPA 1525 New Course: MUS 308, Jazz and Commercial Arranging, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal. M. Hughes questioned if this course is being added to the newest program version only, or available to all program versions. T. Rober replied it would be available to all program versions.

Current #: VPA 1526
Program: New Course: MUS 450, Performing Arts Administration, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. Rober was present to speak to this proposal.

It was moved by J. Vafeas, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1527
Program: New Program: Music History Minor, Spring 2015
Proposal: Addition of new minor program.
Comments: T. Rober was present to speak to this proposal. J. Walker asked if the program number and effective date on the program check sheet was correct. B. Meares noted that the program code is UVPAMUSH2, and the effective date for the program is Jan. 20, 2015.

It was moved by J. Vafeas, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1528
Program: New Program: Jazz Minor, Spring 2015
Proposal: Addition of minor program.
Comments: T. Rober was present to speak to this proposal. B. Meares noted that the program code is UVPAMUSJ2, and the effective date for the program is Jan. 20, 2015.

It was moved by K. Kresge, and seconded by M. Stewart, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1529
Program: New Program: Audio Engineering Minor, Spring 2015
Proposal: Addition of new minor program.
Comments: T. Rober was present to speak to this proposal. B. Meares noted that the program code is UVPAMUSAE2, and the effective date for the program is Jan. 20, 2015.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1530
Program: Program Revision: Electronic Media Minor, Spring 2015
Proposal: Change in minor requirements and a change in minor electives.
Comments: C. Cotellesse and M. Kiec were present to speak to this proposal. The department provided and updated copy of the check sheet with a correction, changing the table of "Required Courses" to "Elective Courses." C. Wells noted that this correction was not done correctly, as it created two tables of electives with no required courses. The problem with the original table was not that it was titled "Required Courses," but that the Required Courses listed a requirement of 9 cr., but listed more courses that equaled out to 21 credits.

It was moved by D. King, and seconded by S. Kim, to consider and approve this proposal. It was moved by D. King, and seconded by H. Hamlet, to table this proposal. MOTION PASSED.

Current #: VPA 1531
Program: Program Revision: B.S. Electronic Media, Spring 2015
Proposal: Change in general education and major program requirements, and change in general education and major program electives.
Comments: C. Cotellesse was present to speak to this proposal.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1532
Course: New Course: CDE 316, The Advertising Pitch: Strategy, Copy and Design, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: T. McFeely was present to speak to this proposal. The effective date was changed from Fall 2014 to Spring 2015.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1544
Course: Course Revision: WGS 318, Picturing Gender, Spring 2015
Proposal: Addition of course cross-listing.
Comments: B. Meares noted that the course number will be WGS 318.

It was moved by K. Kresge, and seconded by M. Stewart, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1549
Course: Course Revision: ARU 110, Explorations in Art Education, Spring 2015
Proposal: Change in course title, and change in course description and course syllabus.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1551
Course: Course Revision: ARU 210, Learning in the Visual Arts: Childhood, Spring 2015
Proposal: Change in course title, and change in course description and syllabus, and change in course prerequisites.
Comments: J. Hovanec was present to speak to this proposal. This proposal also includes a change in course prerequisites, and this was added to the proposal cover sheet. There was a question about the amount of semester hours and class hours for this course; J. Hovanec stated it should be 4 semester hours, and 4 class hours.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1552
Course: Course Revision: ARU 330, Studio Thinking, Spring 2015
Proposal: Change in course description and course syllabus, and change in course prerequisites.
Comments: It was noted by the committee that this proposal also includes a change in course prerequisites.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1553
Course: Course Revision: ARU 310, Learning in the Visual Arts: Adolescence, Spring 2015
Proposal: Change in course title, and change in course description and syllabus, and change in course prerequisites.
Comments: It was noted by the committee that this proposal also includes a change in course prerequisites.

It was moved by K. Kresge, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1556
Program: Program Revision: Request for new MUC prefix, Spring 2015
Proposal: Change in program title
Comments: This proposal was withdrawn by the department at the meeting.

Current #: VPA 1558
Course: New Course: FAR 061, Introduction to Darkroom Photography for Non-Art Majors, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments: J. Walker noted that the references were listed out of order.

It was moved by K. Kresge, and seconded by M. Stewart, to consider and approve this proposal. MOTION PASSED.

General Education

The following proposals were moved by K. Kresge, and seconded by M. Stewart, to consider and approve as a block. MOTION PASSED.

COB 1355	Competencies (CT): MGM 399, Business Strategy and Policy, Spring 2015 Proposal: Requested competencies for Critical Thinking.
COB 1413	Competencies (WI): PRO 100WI, Intro to Business for the Non-Business Major, Spring 2015 Proposal: Requested competencies for Writing Intensive.
COB 1427	Competencies (WI): SPT 290, Fundamentals of Sport Law, Spring 2015 Proposal: Requested competencies for Writing Intensive.
COB 1429	Competencies (WI): MGM 380, Senior Seminar in Management, Spring 2015 Proposal: Requested competencies for Writing Intensive.
COE 1410	Competencies (WI): LIB 222, Resources for Young Adults, Spring 2015 Proposal: Requested competencies for Writing Intensive.
COE 1454	Competencies (CT): SPU 302, Adapting Materials and Methods of Instruction and Evaluation for Teaching Students with Visual Impairments, Spring 2015 Proposal: Requested competencies for Critical Thinking.
COE 1468	Competencies (WI): SPU 221, Assessment for Students with Visual Impairments, Spring 2015 Proposal: Requested competencies for Writing Intensive.
COE 1476	Competencies (WI): SPU 316, Literacy Development and Instruction in Core and Intervention Areas, Spring 2015 Proposal: Requested competencies for Writing Intensive.
LAS 14139	Competencies (CT,WI): ENG 127, Current Themes in English: Ghost Stories, Spring 2015 Proposal: Requested competencies in Critical Thinking and Writing Intensive.
LAS 15001	Competencies (CD): HIS 131, History of Latin America: Colonial, Fall 2015 Proposal: Requested competencies in Cultural Diversity.
LAS 15002	Competencies (CD): HIS 232, History of Latin America: Modern, Spring 2015 Proposal: Requested competencies in Cultural Diversity.
LAS 15003	Competencies (CT,WI): ENG 108, Poetry and Poetics, Spring 2015 Proposal: Requested competencies in Critical Thinking and Writing Intensive.
LAS 15008	Competencies (WI): HIS 151, East Asia to 1800, Spring 2015 Proposal: Requested competencies in Writing Intensive.
LAS 15018	Competencies (QL): HIS 157, American Population History, Spring 2015 Proposal: Requested competencies in Quantitative Literacy.

- LAS 15029 Competencies (CD): GEG 020, Elements of Cultural Geography, Spring 2015
Proposal: Requested competencies in Cultural Diversity.
- LAS 15030 Competencies (CD): ANT 030, Introduction to Archaeology, Spring 2015
Proposal: Requested competencies in Cultural Diversity.
- VPA 1476 Competencies (VL): FAR 014, Elements of Drawing for Non-Art Majors, Spring 2015
Proposal: Requested competencies in Visual Literacy.
- VPA 1517 Competencies (CD): MUS 106, History of Rock and Roll, Spring 2015
Proposal: Requested competencies in Cultural Diversity.
- VPA 1518 Competencies (VL): MUS 113, Introduction to Film Music, Spring 2015
Proposal: Requested competencies in Visual Literacy.

Distance Education Offerings

The following proposals were moved by J. Vafeas, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

- COE 1436 Distance Education Offering: SPU 433, Characteristics and Etiology of Autism Spectrum Disorders, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- COE 1437 Distance Education Offering: SPU 434, Applied Behavior Analysis, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- COE 1438 Distance Education Offering: SPU 435, Assessment and Instructional Interventions for Individuals with Autism Spectrum Disorders, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- COE 1439 Distance Education Offering: SPU 436, Practicum with Students with ASD: Collaboration with Families, Agencies and the Community, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- COE 1501 Distance Education Offering: EDU 527, Foundations of Urban Education, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- LAS 15006 Distance Education Offering: ANT 117, European Cultures, Winter 2015
Proposal: Request to offer an existing course via Distance Education.
- LAS 15007 Distance Education Offering: ANT/SOC 227, Work and Workplaces, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- LAS 15017 Distance Education Offering: CSC 480, Special Topics in Computer Science, Spring 2015
Proposal: Request to offer an existing course via Distance Education.
- LAS 15054 Distance Education Offering: HIS 026, HIS US: Emergence of Modern America, Winter 2015
Proposal: Request to offer an existing course via Distance Education.

VPA 1548 Distance Education Offering: ARU 335, Integrated Curriculum in the Art Classroom, Spring 2015

Proposal: Request to offer an existing course via Distance Education.

VPA 1554 Distance Education Offering: COM 274, Organizational Communication, Spring 2015

Proposal: Request to offer an existing course via Distance Education.

ANNOUNCEMENTS

Selected Topics Courses

LAS 15044 Selected Topics in Biology: BIO 373, Cell Biology of Bacteria, Spring 2015

LAS 15059 Selected Topics in Psychology: PSY 280, Psychology of Death and Dying, Spring 2015

VPA 1555 Selected Topics in Communication Studies: COM 370, Meeting and Event Planning Communication, Spring 2015

VPA 1560 Selected Topics in Communication Studies: COM 370, Popular Culture, Spring 2015

VPA 1561 Selected Topics in Electronic Media: TVR 370, The Evolution of Sports and the Media, Spring 2015

ADJOURNMENT

It was moved by K. Kresge, and seconded by J. Vafeas, to adjourn the meeting. MOTION PASSED.

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

10-07-2014